**MASTER/P.H. D STUDENT - CV Sample**

San Diego, CA / 123-456-7890 / yourname@email.com

**EDUCATION**

**PhD in English Expected May 20xx**

University of Illinois at Urbana-Champaign

Dissertation Title: “Down on the Farm: World War One and the Emergence of Literary Modernism in the American South”

Committee: Margaret Black, Naomi Blue, John Jay, Robert Roberts (Chair)

**Master of Arts (MA) in Education Completed 20xx**

United States University, San Diego, CA

**Bachelor of Arts (BA) in English and Communications Completed 20xx**

Butler University, Indianapolis, IN

**TEACHING & ADVISING EXPERIENCE**

**Composition Instructor Month 20xx-Present**

Research Writing Program, University of Illinois

* Facilitator for seven sections of English composition educating 280+ undergraduate students
* Planned and taught a writing-intensive course open to all students based on current events
* Used instructional technology including Zoom, Kahoot, and Prezi to enhance pedagogical technique
* Taught in part with an innovative, interdisciplinary team-teaching program design

**Literature Instructor Month 20xx-Present**

Department of English, University of Illinois

* Instructed two sections of literature, including Major American Authors and Introduction to Poetry per semester
* Integrated multimedia and humanities approach to teaching literature using film and instructional technology

**Coordinating Group Leader Month-Month 20xx**

Research Writing Program, University of Illinois

* Planned and executed required training sessions for teaching assistants and new composition teachers
* Mentored new hires to the English Department staff to ensure engagement and promote professional development
* Provided shadowing and training opportunities to new hires in adjusting to the pace of work, tone, and style of University

**Discussion Leader Month-Month 20xx**

Carolina Summer Reading Program, University of Illinois

* Led group discussion for 24 first-year students on academic topics related to the general education curriculum
* Acted as a liaison and support system for incoming freshmen and current students in need of reading support

**Teaching Assistant Month 20xx-Present**

Department of English, University of Illinois at Urbana-Champaign

* Taught a section on film criticism, including film history, theory, and technical vocabulary to sophomore students
* Planned lessons and assignments, led discussion sections, graded papers and exams adhering to policies and deadlines
* Organized and led group discussions on recent, global and local social and academic issues

**RESEARCH EXPERIENCE**

**Doctoral Researcher Month-Month 20xx**

Department of English, University of Illinois at Urbana-Champaign

* Conducted primary source research at numerous archives, examining publication history through multiple sources.
* Examined the literature of William Faulkner, Thomas Wolfe, and Tennessee Williams, exploring their publication records, construction of literary identity, and relationship with modernism.

**Research Assistant Month-Month 20xx**

Department of English, University of Illinois at Urbana-Champaign

* Assistant to Professor Robert Warren, conducting primary and secondary source research.
* Organized for the “New Directions in the Study of Southern Literature: An Interdisciplinary Conference.”

**PUBLICATIONS**

* Associate Editor of North Carolina Slave Narratives. John Jacob Franz, general editor. Forthcoming from University of Illinois Press, 20xx.
* Johnson, JM, Lolie, T., and Green, R. “Lost on the Farm: Popular Beliefs” Somebody Journal, Special Issue, Reflections on the Americas. Vol. 6. Accepted and forthcoming.
* Green, R. “Fugitives/Agrarians” in A Companion to Twentieth-Century American Poetry. Rutgers Press., 20xx.
* Davis, D.A. and Green, R. “Will N. Harben,” “Etheridge Knight,” and “James Wilcox” in Southern Writers: A Biographical Dictionary. Louisiana State University Press, 20xx.

**CONFERENCE PRESENTATIONS**

* “Artistic Colloquialism,” Illinois Graduate College Seminar, speaker and organizer. Urbana, IL, 20xx. “Transitional Bible Belt,” US Divergence Symposium, Duke University, NC, Month 20xx.
* “The Ministry of Rev. Thomas H. Jones,” South Atlantic Modern Language Association. Atlanta, GA, Month 20xx.
* “Shackles and Stripes: The Cinematic Representation of the Southern Chain Gain.” American Literature Association. Cambridge, Massachusetts, November 20xx.
* “Body Place of Spirits in the South,” Queen Mary College, University of London, Month 20xx.

**HONORS AND AWARDS**

* Jacob K. Javitz Fellowship, U.S. Department of Education 20xx-Present
* Graduate College Dissertation Completion Award, University of Illinois 20xx
* Campus Teaching Award based on student evaluations, University of Illinois 20xx-20xx
* Doctoral Fellowship, Illinois Program for Research in the Humanities, 20xx-20xx
* University of Illinois Summer Research Grant, Center for Summer Studies, City, ST 20xx
* Graduate College Conference Travel Grant, University of Illinois 20xx & 20xx
* Most Outstanding Butler Woman, Butler University, Indianapolis, IN 20xx
* Academic Scholarship, Butler University, Indianapolis, IN 20xx-20xx

**PROFESSIONAL SERVICE & COMMUNITY INVOLVEMENT**

**Managing Editor 20xx-Present**

Southern Literary Journal

* Process manuscripts submitted by community members for publication
* Oversee production and publication procedures
* Maintain editorial correspondence with prospective contributors
* Conduct business transactions including publicity, subscriptions and advertising

**Poetry Staff 20xx-Present**

University Quarterly

* Review and solicit poems for possible publication.

**Editorial Assistant 20xx-20xx**

Southern Literary Journal

* Designed and maintained journal’s internet presence.
* Edited copy for publication on a monthly basis.

**PROFESSIONAL MEMBERSHIPS**

* Modern Language Association (MLA)
* American Literature Association (ALA)
* American Studies Association (ASA)
* South Atlantic Modern Language Association (SAMLA)
* Society for the Study of Southern Literature
* Robert Penn Warren Circle
* Southern Research Circle
* Fellowship of Southern Writers

**REFERENCES**

First, Last, Job Title, Company, 123-456-7890, name@illinois.edu

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