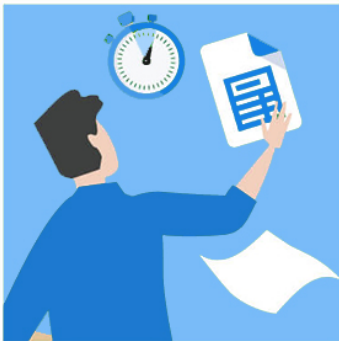


HOW TO ANSWER BEHAVIORAL INTERVIEW QUESTIONS USING THE STAR METHOD



The STAR method is an interview technique that gives you a straightforward format you can use to tell a story by laying out the **Situation**, **Task**, **Action**, and **Result**.

- **Situation:** Set the scene and give the necessary details of your example.
- **Task:** Describe what your responsibility was in that situation.
- **Action:** Explain exactly what steps you took to address it.
- **Result:** Share what outcomes your actions achieved.



Situation

Fill in details of the specific event



Task

Explain your responsibility in that situation



Action

Describe how you accomplished the task



Result

State the impact of your actions

Sample Question: "Tell me about a time you had to complete a task within a tight deadline. Describe the situation and explain how you handled it."

Situation:

- Former employer
- Lost a teammate

Task(s):

- Took responsibility for lost teammate's project and short deadline

Action(s):

- Created a team
- Delegated work based on strengths

Result(s):

- Completed project one day prior
- Presented to company executives

Your complete answer:

"While I typically like to plan out my work in stages and complete it piece by piece, I can also achieve high-quality work results under tight deadlines. Once, at a former company, an employee left days before the deadline of one of his projects. I was asked to assume responsibility for it, with only a few days to learn about and complete the project. I created a task force and delegated work based on my teammates strengths. We all completed the assignment with a day to spare and successfully presented the project to our company executives. I believe I pivot very easily when working under tight deadlines."